



Monthly Payment Schedule 2019

	Jan-19 (1st payment run)	Jan-19 (2nd payment run)	Feb-19 (1st payment run)	Feb-19 (2nd payment run)	Mar-19 (1st payment run)	Mar-19 (2nd payment run)	Apr-19 (1st payment run)	Apr-19 (2nd payment run)	May-19 (1st payment run)	May-19 (2nd payment run)	Jun-19 (1st payment run)	Jun-19 (2nd payment run)
Weekending Timesheets Submitted to	25/01/2019	25/01/2019	22/02/2019	22/02/2019	29/03/2019	29/03/2019	26/04/2019	26/04/2019	31/05/2019	31/05/2019	28/06/2019	28/06/2019
Timesheet Deadline	5.30pm 30/01/2019	5.30pm 06/02/2019	5.30pm 27/02/2019	5.30pm 06/03/2019	5.30pm 03/04/2019	5.30pm 10/04/2019	5.30pm 01/05/2019	5.30pm 08/05/2019	5.30pm 05/06/2019	5.30pm 12/06/2019	5.30pm 03/07/2019	5.30pm 10/07/2019
HN Processes Payment	01/02/2019	08/02/2019	01/03/2019	08/03/2019	05/04/2019	12/04/2019	03/05/2019	10/05/2019	07/06/2019	14/06/2019	05/07/2019	12/07/2019
Cleared Funds (with Ltd Co)	05/02/2019	12/02/2019	05/03/2019	12/03/2019	09/04/2019	16/04/2019	08/05/2019**	14/05/2019	11/06/2019	18/06/2019	09/07/2019	16/07/2019

	Jul-19 (1st payment run)	Jul-19 (2nd payment run)	Aug-19 (1st payment run)	Aug-19 (2nd payment run)	Sep-19 (1st payment run)	Sep-19 (2nd payment run)	Oct-19 (1st payment run)	Oct-19 (2nd payment run)	Nov-19 (1st payment run)	Nov-19 (2nd payment run)	Dec-19 (1st payment run)	Dec-19 (2nd payment run)
Weekending Timesheets Submitted to	26/07/2019	26/07/2019	30/08/2019	30/08/2019	27/09/2019	27/09/2019	25/10/2019	25/10/2019	29/11/2019	29/11/2019	27/12/2019	27/12/2019
Timesheet Deadline	5.30pm 31/07/2019	5.30pm 07/08/2019	5.30pm 04/09/2019	5.30pm 11/09/2019	5.30pm 02/10/2019	5.30pm 09/10/2019	5.30pm 30/10/2019	5.30pm 06/11/2019	5.30pm 04/12/2019	5.30pm 11/12/2019	TBA	TBA
HN Processes Payment	02/08/2019	09/08/2019	06/09/2019	13/09/2019	04/10/2019	11/10/2019	01/11/2019	08/11/2019	06/12/2019	13/12/2019	TBA	TBA
Cleared Funds (with Ltd Co)	06/08/2019	13/08/2019	10/09/2019	17/09/2019	08/10/2019	15/10/2019	05/11/2019	12/11/2019	10/12/2019	17/12/2019	TBA	TBA

**Please be aware payment for April timesheets will clear on Wednesday 08/05/2019 due to the Early May bank holiday 06/05/2019

It is the responsibility of the Contractor to have all timesheets approved before the timesheet deadlines.